

1 Your business

Trading name

Legal entity name

Owner(s)

ABN

Trading address

Suburb

State

Postcode

Telephone

Mobile

Business email

Email for your Local Retailers Hub login (if different)

☐ New business or new owner — estimated settlement date:

2 Choose your membership Select one · all prices + GST

☐ **LRA Membership**

\$70 / month + GST

Full membership for your business.

☐ **Reduced rate**

\$49 / month + GST

For businesses with less than \$120k per month in card payments.
Please attach a recent merchant statement.

Other businesses you own — each additional site is a discounted **\$20 per month + GST**.

Site 1 — trading name & address

Site 2 — trading name & address

3 Help us help you

☐ **Yes, I'd like a free Windcave savings comparison** on my card payment fees (member rates from 5.75c per eftpos debit transaction).

How did you hear about LRA?

☐

LRA team member

☐

Email

☐

Social media

☐

Another retailer

☐

A supplier

☐ Other

4 Direct debit request & authority

Bank account name

BSB

Account number

I/We authorise **Australian Newsagents' Federation Ltd trading as Local Retailers Australia (LRA)** (ABN 14 008 295 038) to debit the nominated account monthly for the membership fees selected above. I/We have read and agree to the attached LRA Membership Terms and Conditions and Direct Debit Request Service Agreement. LRA membership is for an initial 12-month period. The first debit will be drawn at the next LRA draw cycle.

Signature

Full name (authorised signatory)

Date

Please email your completed form (and merchant statement for the reduced rate) to

membership@localretailers.com.au

INTERNAL USE ONLY

Membership no.

Date processed

Notes

Local Retailers Australia (LRA) Membership Terms and Conditions



These terms and conditions set out the terms and conditions upon which Local Retailers Australia agrees to provide to members our services.

Definitions:

You – Means Member

Duration of Membership

Membership of Local Retailers Australia is for 12 months and ongoing until terminated. Termination can be affected after the initial 12 month period by giving four (4) weeks written notice.

Objects and Purposes of Association

The primary objects and purposes of the Association are to; service and represent the relative needs of Members, link closely with suppliers, Government, and regulatory authorities and to promote the Association and promote local retailers.

Member Services

Local Retailers Australia provides its members with a range of advocacy and information services and benefits as part of its membership. The provision of such services and benefits is at all times at the absolute discretion of Local Retailers Australia and is subject to change, variation, or cancellation at any time. Local Retailers Australia makes no representation or promise that the services offered at the time of joining or renewal of membership will continue to be provided to members.

Fair use of Information

You agree to allow the Australian Newsagents Federation Trading as Local Retailers Australia (LRA) and our partners to contact and provide information to you by electronic or any other means, and that any information provided to you by LRA is provided for the use of the member only. You agree not to use the information for commercial resale or gain. You also agree not to provide such information or advice to any third party for the use or benefit of the third party. You agree not to use your access to LRA Association information and advice to obtain information or advice for the use of a third party. LRA reserves the right to suspend or cancel the provision of further services to you until such time as it is satisfied that you have ceased to do so. No refund of any membership fee paid will be due.

Disclaimers

Australian Newsagents Federation Trading as Local Retailers Australia (LRA) is not liable for any loss or damage caused to a member due to the non-provision of services to the member as a result of the suspension or cancellation of such services to the member or as a result of Australian Newsagents Federation Trading as Local Retailers Australia (LRA) changing the services it provides or no longer offering services in the exercise of its discretion. Information provided by Australian Newsagents Federation Trading as Local Retailers Australia (LRA) and its employees, officers and agents is of a general nature only and is not legal, accounting, or other professional advice. While all reasonable endeavours are made to ensure the accuracy of information provided, Australian Newsagents Federation Trading as Local Retailers Australia (LRA) accepts no liability for any action, or decision not to act, taken by you on the basis of the information provided to you, or for any error in or omission in the information provided by Australian Newsagents Federation Trading as Local Retailers Australia (LRA), or any loss or damage caused to you or any other person whether a member of Australian Newsagents Federation Trading as Local Retailers Australia (LRA) or not, as a result of information provided by Australian Newsagents Federation Trading as Local Retailers Australia (LRA) being inaccurate. Without limiting the generality of this disclaimer, no responsibility or liability is accepted by Australian Newsagents Federation Trading as Local Retailers Australia (LRA) for any losses incurred in contract, tort, negligence, or any other cause of action, or for any consequential or other forms of loss. Any liability, including for consequential losses, in respect of any claim arising out of or in connection with the relationship established by your membership of Australian Newsagents Federation Trading as Local Retailers Australia (LRA) shall not in any event (and whether or not such liability results from or involves negligence) exceed the amount of membership fees last paid by you.

Membership Fees

Fees are to be paid monthly; these fees are automatically debited from your nominated financial institution. Fees are automatically renewed after each month on the same terms and conditions of this Agreement. The Australian Newsagents Federation Trading as Local Retailers Australia (LRA) reserves the right to change membership fees at our AGM each year and will use best endeavours to notify members of any change to fees after our annual AGM which will take place no later than the 30th of November each year.

Direct Debit Request (DDR) Service Agreement

This is your Direct Debit Service Agreement with Australian Newsagents Federation Trading as Local Retailers Australia (LRA) ABN 14 008 295 038. It explains what your obligations are when undertaking a Direct Debit arrangement with us. It also details what our obligations are to you as your Direct Debit provider. Please keep this agreement for future reference. It forms part of the terms and conditions of your Direct Debit Request (DDR) and should be read in conjunction with your DDR authorisation.

How to Contact Us – Enquiries

You can contact us directly or alternatively contact your financial institution. These should be made at least 7 working days prior to the next scheduled drawing date. You may contact us as follows: –

Phone: 02 9978 3400

Email: membership@localretailers.com.au

Mail: Suite 1.9 Level 1, 56 Delhi Road North Ryde NSW 2113

All communication addressed to us should include your Membership Number.

Definitions

account means the account held at your financial institution from which we are authorised to arrange for funds to be debited.

agreement means this Direct Debit Request Service Agreement between you and us.

banking day means a day other than a Saturday or a Sunday or a public holiday listed throughout Australia.

debit day means the day that payment by you to us is due.

debit payment means a particular transaction where a debit is made.

direct debit request means the Direct Debit Request between us and you.

us or **we** mean Australian Newsagents Federation Trading as Local Retailers Australia (LRA) ABN 14 008 295 038 who you have authorised by requesting a Direct Debit Request.

you mean the customer who has signed or authorised by other means the Direct Debit Request.

your financial institution means the financial institution nominated by you on the DDR at which the account is maintained.

Debiting your account

By signing a Direct Debit Request or by providing us with a valid instruction, you have authorised us to arrange for funds to be debited from your account. You should refer to the Direct Debit Request and this agreement for the terms of the arrangement between us and you. We will only arrange for funds to be debited from your account as authorised in the Direct Debit Request.

or

We will only arrange for funds to be debited from your account if we have sent to the address nominated by you in the Direct Debit Request, a billing advice which specifies the amount payable by you to us and when it is due. If the debit day falls on a day that is not a banking day, we may direct your financial institution to debit your account on the following banking day. If you are unsure about which day your account has or will be debited you should ask your financial institution.

Amendments by us

You may change, stop, or defer a debit payment, or terminate this agreement by providing us with at least 7 days notification by writing to:

- Suite 1.9 Level 1 56 Delhi Road North Ryde NSW 2113 or by telephoning us on 02 9978 3400 during business hours; or arranging it through your financial institution, which is required to act promptly on your instructions.

Your obligations

It is your responsibility to ensure that there are sufficient clear funds available in your account to allow a debit payment to be made in accordance with the Direct Debit Request.

If there are insufficient clear funds in your account to meet a debit payment:

- you may be charged a fee and/or interest by your financial institution.
- you may also incur fees or charges imposed or incurred by us; and
- you must arrange for the debit payment to be made by another method or arrange for sufficient clear funds to be in your account by an agreed time so that we can process the debit payment.

You should check your account statement to verify that the amounts debited from your account are correct.

Dispute

You should check:

- with your financial institution whether direct debiting is available from your account as direct debiting is not available on all accounts offered by financial institutions.
- your account details which you have provided to us are correct by checking them against a recent account statement; and
- with your financial institution before completing the Direct Debit Request if you have any queries about how to complete the Direct Debit Request.

Confidentiality

We will keep any information (including your account details) in your Direct Debit Request confidential. We will make reasonable efforts to keep any such information that we have about you secure and to ensure that any of our employees or agents who have access to information about you do not make any unauthorised use, modification, reproduction or disclosure of that information.

We will only disclose information that we have about you:

- to the extent specifically required by law; or
- for the purposes of this agreement (including disclosing information in connection with any query or claim).

Notice

If you wish to notify us in writing about anything relating to this agreement, you should write to

- Australian Newsagents Federation Trading as Local Retailers Australia (LRA) Suite 1.9 Level 1, 56 Delhi Road North Ryde NSW 2113

We will notify you by sending a notice in the ordinary post to the address you have given us in the Direct Debit Request.

Any notice will be deemed to have been received on the third banking day after posting.